

Hiram Recreation & Park Board

Meeting Minutes

Rosser Municipal Building
11617 Garfield Road, Hiram OH 44234

September 16, 2016

Park Board Members:

Chris Szell, Chairperson
Sam Bixler, Susan Merrill
James McGee, Village Administrator

Official Recorder:

Wendelin Taylor, Assistant Fiscal Officer

Others Present:

Joe Bodnar, Aquila Architectural
Tim Kasper, Hiram Twp. CEAC

General: Chris Szell called the meeting to order at 8:30 a.m. The Board did not meet in August. The minutes from the July 15, 2016 meeting were reviewed. Susan made a motion to accept minutes from the July meeting. Sam seconded. July's meeting minutes were accepted. Tim Kasper and Joe Bodnar were introduced.

Tim Kasper gave an overview of the work being done on the Hiram Township park property and future trail plans.

Old Business:

A. Community Garage Sale: The Park Board made ^{\$ 483.25}~~\$473.25~~. For a first time event this is a good start.

B. Bancroft Street (Old School) Park: The Village Council has passed three Resolutions allowing the Park Board to enter into contracts with Aquila, Nature Works and Ohio Prairie Nursery. Signed contracts have been sent to Aquila and Ohio Prairie Nursery, Chris will make certain the Game Time contract has been sent.

C. Park Insurance: A rider for the new Bancroft Park and equipment will be added to the existing park insurance plan. This will add approximately \$100.00 per year to the existing insurance plan premium.

New Business:

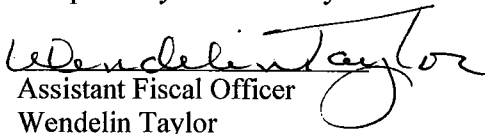
A. Fund Appropriations: Monies have been appropriated for the Land & Water grant (\$108,000.00) and Nature Works (\$50,139.00). Expenditures are \$4,525.00 toward the Nature Works grant and approximately \$2,000.00 has been reimbursed by Nature Works. No expenditures have been made toward the Land & Water grant. Chris will ask Susan Skrovan for an updated report on reimbursements.

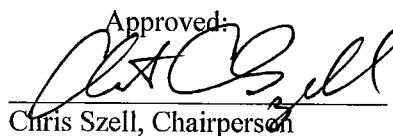
B. Grant Deadlines: Chris will be asking for a deadline extension for the Nature Works grant. At this time he does not know if an extension will be needed for the Land & Water grant. He will contact Mary Fitch regarding what will need to be filed. An amendment will need to be submitted to Nature Works deleting the ballfield improvements from the project scope. James suggested a soccer field or multipurpose field space replace the ballfield in the plan. Chris will discuss this option with Mary Fitch.

C. Bid Document Preparation: Chris stated the Village Planning and Zoning Commission approved the plans for the Bancroft Park. Joe Bodnar is in the process of putting together the information needed for a Bancroft Park bid package. Aquila Architectural will be coordinating the compilation of the information and drawings for the bid documents. The bid package should be completed by the end of September.

The next meeting will be held October 14, 2016 at 8:30 a.m. Chris motioned to adjourn. Susan seconded. Meeting adjourned at 10:02 a.m.

Respectfully Submitted by:


Assistant Fiscal Officer
Wendelin Taylor

Approved:

Chris Szell, Chairperson