

RESOLUTION 2007-2

A RESOLUTION DETERMINING THE NEED TO HAVE AN EVALUATION OF THE MUNICIPAL WATER SYSTEM AND WASTE WATER TREATMENT SYSTEM, AUTHORIZING A CONTRACT TO HAVE THE EVALUATION ACCOMPLISHED, AND DECLARING AN EMERGENCY.

WHEREAS, the Village of Hiram has been approached by Village Builders of Hiram, Inc., about the providing water and sanitary sewer service to approximately One Hundred Fifty (150) acres of land in addition to that presently served by the Village's water and sanitary service utilities; and

WHEREAS, the Council of the Village of Hiram has decided that it is appropriate to undertake an investigation of the capacity and condition of the Village of Hiram water and sanitary sewer facilities in order to determine whether the prospective needs of Village Builders of Hiram, Inc., can be met; and

WHEREAS, the Administration of the Village of Hiram has requested and obtained a number of proposals from suitable engineering firms as to the cost of undertaking the evaluation set forth herein; and

WHEREAS, the Council of the Village of Hiram has determined that the proposal of Burgess & Niple is the lowest responsive and responsible proposal offered to the Village of Hiram.

NOW THEREFORE BE IT RESOLVED, by the Council of the Village of Hiram, Portage County, Ohio, two thirds (2/3rds) of all those elected thereto concurring that:

SECTION 1: The proposal of Burgess & Niple in the amount of \$17,000 is the lowest responsive and responsible proposal, and the Mayor of the Village of Hiram and the Fiscal Officer are hereby authorized to enter into a contract with Burgess & Niple in the amount of \$17,000, conditioned upon receipt of a written agreement with Village Builders of Hiram, Inc., to pay the cost of the evaluation as set forth in the proposal approved by this Resolution.

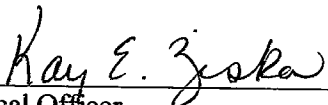
SECTION 2: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including §121.22 of the Revised Code of the State of Ohio.

SECTION 3: This Resolution is declared to be an emergency measure for the reason that it is necessary to have the evaluation of the Village of Hiram's water and sanitary sewer system and infrastructure as soon as possible, to entice Village Builders of Hiram, Inc., to purchase water and sanitary sewer service from the Village of Hiram.


PASSED IN COUNCIL May 8th, 2007 as an emergency.


Mayor Robert L. Summers

ATTEST:


Fiscal Officer

I, Kay E. Ziska, Fiscal Officer of the Village of Hiram, Ohio, hereby certify that the foregoing Resolution or Ordinance No. 2007-2 has been duly posted in the required 5 places.

5-10-07 
Date Fiscal Officer, Village of Hiram



BURGESS & NIPLE

Mr. Robert Wood
Village Administrator
Village of Hiram
11617 Garfield Road
P.O. Box 65
Hiram, OH 44234-0065

Re: Development Impact Assessment
Proposal No. 07.27

May 4, 2007

Dear Mr. Wood:

Burgess & Niple, Inc.
Akron Centre Plaza
50 South Main Street
Suite 600
Akron, OH 44308
330 376.5778
Fax 330 376.5741

Burgess & Niple (B&N) is pleased to respond to your invitation to provide professional engineering services for the referenced project.

The Village of Hiram (Village) is in need of a consulting engineer to evaluate the existing water and wastewater systems and the impacts on them by proposed development within the Village. This assessment will provide the Village with a letter report as a basis for making fiscal and policy decisions regarding the anticipated development in the Village service area.

B&N will complete the following tasks to provide the Village with the information they will need to make informed decisions regarding development.

SCOPE OF SERVICES

Specifically, B&N will:

1. Prepare population projections for use in determining water and wastewater treatment and conveyance systems capacity and improvements required to accommodate anticipated growth for both the short and long term projections.
 - a. Short-Term
 - (1) Hiram College nursing program students
 - (2) Hiram Senior Site Skilled Care Unit
 - b. Long-Term
 - (1) Hiram College increase in overall student population and new housing
 - (2) Industrial expansion
 - (3) Residential development
 - (4) Hiram Senior Site
 - (5) Alzheimer Unit
 - (6) Assisted Living Units

May 4, 2007

Page 2

2. Review existing wastewater treatment plant operations reports and records to confirm and establish:
 - a. Existing treatment capacity.
 - b. Capacity gained from addition of one aeration tank and one settling tank.
 - c. Equalization basin capacity requirements.
 - d. Other improvements required to meet short and long term development.
3. Evaluate the impact of short and long term development on wastewater collection system in order to establish:
 - a. Existing carrying capacity of 8-inch trunk sewers.
 - b. Relocation of sewer line on Hiram College property under existing dormitory.
 - c. Confirm pumping capacity of pump stations and stand-by power requirements.
 - d. Sanitary sewer collection improvements required to accommodate proposed future flows.
4. Review existing water treatment plant operations reports and records in order to confirm and establish:
 - a. Existing treatment capacity.
 - b. Water treatment improvements needed to expand the facility.
 - c. Well field/aquifer capacity.
 - d. Additional source water requirements to meet future needs.
 - e. Feasibility of connection to Garrettsville water system.
5. Evaluate the impact of short and long term development on water distribution system in order to establish:
 - a. Existing capacity of water lines serving the proposed development areas.
 - b. System storage requirements.
 - c. Water distribution improvements required to accommodate proposed future water usage and loop system to eliminate dead ends.
6. Prepare budgetary construction cost estimates.
7. Review Ohio Environmental Protection Agency (OEPA) Antidegradation policy and assess its affect on WWTP expansion.
8. Review and provide listing of potential funding sources for recommended improvements.
9. Review preliminary Development Impact Plan with the Village.
10. Update Development Impact Plan from comments received from the Village.
11. Forward six copies of Development Impact Plan to the Village.

SERVICES TO BE PROVIDED BY THE VILLAGE

It is agreed the Village will:

1. Provide copies of existing plans and specifications, operation and maintenance manuals, and other information relating to the: water and wastewater treatment plants; water distribution system; and sanitary sewer and pumping facilities.
2. Provide copies of the past 3 years' monthly operating reports for the water and wastewater treatment plants.
3. Provide copies of all OEPA correspondence regarding the water and wastewater facilities.

INDEMNIFICATION

B&N agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Village against damages, liabilities, and costs arising from the negligent acts of B&N in the performance of professional services under this Agreement, to the extent that B&N is responsible for such damages, liabilities, and costs on a comparative basis of fault and responsibility between B&N and the Village. B&N shall not be obligated to indemnify the Village for the Village's own negligence.

PROFESSIONAL FEE

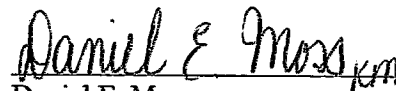
B&N will provide the scope of services outlined above for a not-to-exceed fee of \$17,000, based on hourly rates plus reimbursable expenses, such as mileage at the current IRS rate. Payment to B&N will be monthly upon receipt of an invoice. This fee is valid if authorization to proceed is received by June 29, 2007.

If you are in agreement with the terms of this proposal, please acknowledge by signing below and returning one copy for our files or by issuing a purchase order referencing this proposal.

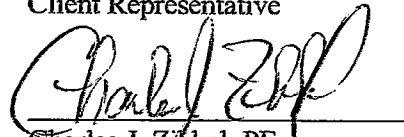
B&N appreciates this opportunity to be of service to the Village of Hiram.

Sincerely,

BURGESS & NIPLE, INC.

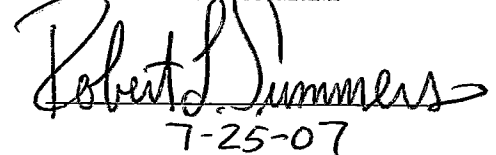


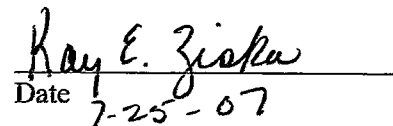
Daniel E. Moss
Client Representative



Charles J. Zibbel, PE
Executive Vice President

VILLAGE OF HIRAM


7-25-07


Date 7-25-07

DEM:km

copy: Mr. Daniel R. Johnson, PE