

Hiram Recreation & Park Board

Meeting Minutes

Rosser Municipal Building
11617 Garfield Road, Hiram OH 44234

October 19, 2017

Park Board Members:

Chris Szell, Chairperson
Sam Bixler
James McGee, Village Administrator

Official Recorder:

Wendelin Taylor, Assistant Fiscal Officer

Others Present:

present at Reign Hadsell School Park only – Rob with R2K Contracting

General: The Recreation & Park Board met with R2K Contracting at the new Reign Hadsell Hiram School Park at 4:00 p.m., the resulting check list is attached. Chris Szell called the regular meeting to order at 4:30 p.m. The minutes from the September 28, 2017 meeting were reviewed. Chris motioned to accept the minutes. Sam Bixler seconded. Motion passed.

Public Comment:

Old Business:

A. Reign Hadsell Hiram School Park: R2K may not finish on time. James sees no problem with that. Sam and Chris have no issue with the delay either.

B. Hike and Bike Trail: The trail should be paved by the next Recreation and Park Board meeting. Guard rail has been installed along the trail where elevations warrant.

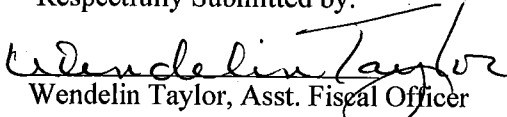
New Business:

A. Reign Hadsell Hiram School Park: The name of the park was passed by the Village Council. Somethings that need to done are seeding, landscaping, memorial signage, the turn around, trash containers and the installation of a water fountain. The Village may want to host a ribbon cutting ceremony in the spring.

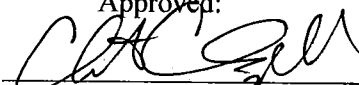
C. Gazebo: Chris and James will meet with the Gazebo contractor regarding the truss covers and lighting inside the Gazebo itself. The lighting would be for ascetics not for security purposes.

The next meeting will be held November 16, 2017 at 4:30 p.m. Meeting adjourned at 5:42 p.m.

Respectfully Submitted by:


Wendelin Taylor, Asst. Fiscal Officer

Approved:


Chris Szell, Chairperson

Hiram Village Park Board

Checklist to Do:

- Attend Finance as Park Board will have a number of bills on the "Bills to pay List"
- Inquire about LWCF and NatureWorks signage (Chris)
- Prepare Grant Reimbursement funds (Chris)
- Review Zoning about Signage requirements (James)
- Prepare Force Account Hours documentation for Electrical Work as well as work completed by James and Steve on Monday (10/16) and Tuesday (10/17) (James / Steve)
- Determine location and type of memorial signage
- Do we keep the asphalt semi-circle drive?
- Plan for long term maintenance and financing
- Seed new park (James)
- Install Water Fountain
- Install trash receptacle – explore a few options (James)
- Plan for a Grand Opening of the Reign Hadsell Hiram School Park
- Install box for posting events and announcements.