

ORDINANCE 2020-11

AN ORDINANCE RATIFYING THE PAST ACTIONS OF THE FISCAL OFFICER OF THE VILLAGE OF HIRAM IN ORDER TO AUTHORIZE THE NECESSARY PAYMENTS ON INVOICES RECEIVED INTO THE VILLAGE BETWEEN THE LAST COUNCIL MEETING IN APRIL AND THE FIRST COUNCIL MEETING IN MAY AND DECLARING AN EMERGENCY.

WHEREAS, the Fiscal Officer has indicated that since the Finance meeting for April 2020 was cancelled out of an abundance of caution as a result of the COVID-19 Coronavirus Pandemic, that invoices will continue to come into the office requiring payment before the next Council meeting; and

WHEREAS, the Council of the Village of Hiram has determined to meet the obligations of the Village during the period from April 10, 2020 through April 28, 2020 by authorizing the Fiscal Officer to make payment on any bills that are received between April 10, 2020 and April 28, 2020, so as to pay the Village obligations in a timely manner; and

WHEREAS, the Fiscal Officer has provided Council with a list of bills which were paid between April 10, 2020 and April 28, 2020.

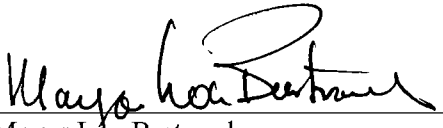
NOW THEREFORE BE IT ORDAINED by the Council of the Village Of Hiram, Portage County, Ohio with two-thirds of the members thereto concurring that:

**Section 1:** The actions of the Fiscal Officer taken to pay any bills incurred by the Village between April 10<sup>th</sup> and April 28<sup>th</sup> of 2020 are ratified, confirmed and approved. A list of the approved payments is attached as Exhibit "A".

**Section 2:** This Ordinance is declared an emergency measure becoming effective immediately upon its passage by Council and approval by the Mayor so as to create a record of being timely informed about the financial transactions of the Village and to approve authorized past actions of the Fiscal Officer and to provide for the health and safety of the residents of the Village of Hiram.

**Section 3:** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of the Council and any committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including §121.22 of the Revised Code of the State of Ohio.

PASSED IN COUNCIL as an emergency on May 12, 2020.

  
Mayor Lou Bertrand

ATTEST:

  
Fiscal Officer Susan J. Skrovan

Approved As to Form:

  
Village Solicitor Thomas Reitz

I SUSAN SKROVAN, Fiscal Officer of the Village of Hiram, Ohio, hereby certify that the foregoing ~~Resolution or~~ Ordinance No. 2020-11 has been duly posted in the required 5 places.

8/26/20 Susan J. Skrovan  
Date Fiscal Officer, Village of Hiram

**EXHIBIT "A"**


Vendor	Description	Amount	PO#	
Alger & Associates, Inc.	1st Installment Pmt for 2018-19 Audit	\$9,715.00	190-2020	Pd
Anthem Blue Cross Blue Shield	Medical Health/Dental/Vision/Life Benefits - May	\$4,592.38	179-2020	Pd
Brian Gregory	Reimburse for VGA Computer Cable/External Harddrive	\$171.88	191, 194-2020	Pd
Brian Gregory	Reimburse for Video Monitor	\$189.88	204-2020	Pd
Cintas Corporation	Safety Cabinet Supplies: Police/Fire/Streets	\$185.06	7, 184-2020	Pd
Dempsey, Robert	Mileage Reimbursement for PC Meetings - 1st Qtr	\$97.75	203-2020	Pd
Garrettsville Ace Hardware	(20) N95 Masks/HDMI Cable for Police	\$131.48	208-2020	Pd
Garrettsville Ace Hardware	Misc. Operating Supplies: Street	\$132.11	BC 2, 34-2020	Pd
GateHouse Media	Legal Notice for Remote Video Conference Council Mtg	\$31.75	195-2020	Pd
GateHouse Media	Legal Ad for Solid Waste Collection Bids	\$109.35	216-2020	Pd
Geauga Door Sales and Service	Repair Door #3 in Fire Department Bay	\$946.00	215, 217-2020	Pd
Home Depot Credit Services	(2) Cub Cadet Walk Behind Trimmers/Parts for Hair Salon	\$787.90	205, 212-2020	Pd
Industrial Connections	(10) Safety Glasses for Eye Protection - Fire/EWS	\$69.90	209-2020	Pd
Int'l Assoc. of Chiefs of Police	Membership Dues from 1/1/20 to 12/31/20	\$190.00	1-2020	Pd
Keppich Ford	Squad 2 Oil Change for Fire/EWS	\$59.12	210-2020	Pd
Lifeforce Management, Inc.	7% of EMS Collections for: March	\$299.45	BC 11-2020	Pd
Linde Gas North America	Oxygen for Station	\$136.45	116, 219-2020	Pd
Middlefield Bank VISA	Disinfectant, N95 Masks for Village/Police	\$126.80	186, 189-2020	Pd
Middlefield Bank VISA	Computer Stand and Cables for Police	\$51.97	192, 193-2020	Pd
Middlefield Bank VISA	Laminating Pouches for Police	\$13.10	213-2020	Pd
Middlefield Bank VISA	Spray Bottles for Hand Sanitizer - Police	\$20.49	214-2020	Pd
Middlefield MFG	Kubota Parts for Street Dept.	\$75.00	211-2020	Pd
Ohio Bureau of Workers Comp.	Installation Payment for BWC Coverage	\$885.24	Direct	Pd
Quill Corporation	Steno Pads, 3-Hole Punch, Headphones, Canon Ink	\$155.61	185-2020	Pd
U.S. Bank Finance	Ricoh Copier lease Pmt plus B&W/Color Copies	\$508.75	65, 220-2020	Pd
Verizon Wireless	Monthly Cell Phones for Fire Dept.	\$15.10	BC 12-2020	Pd
Wendelin Taylor	Reimburse-1st Qtr Mileage to and from Bank/Post Office	\$72.10	187-2020	Pd

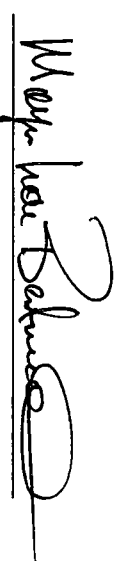
**TOTAL \$19,769.62**

**Utility Department**

Vendor	Description	Amount	PO#	Pd
Alloway	3/5, 3/11, 3/18 & 3/25 Analysis & Marion Field Services	\$146.00	8-2020	Pd
Altech Supply Company LLC	Bio-Bugs for WWTP	\$346.11	166-2020	Pd
Anthem Blue Cross Blue Shield	Medical Health/Dental/Vision/Life Benefits - May	\$2,006.96	179-2020	Pd
Cintas Corporation	Safety Cabinet Supplies: Water/Sewer	\$8.15	7, 184-2020	Pd
CT Consultants	Retainer Fee for March & April Engineering Services	\$500.00	BC 25-2020	Pd
Garrettsville Ace Hardware	Misc. Operating Supplies: Water & WWTP	\$12.58	BC 10-2020	Pd
Melzer's Fuel Service	Diesel Fuel for WWTP Generators	\$529.63	T&N 221-2020	Pd
Ohio Bureau of Workers Comp.	Installation Payment for BWC Coverage	\$221.32	Direct	Pd
Quill Corporation	Misc. Office Supplies	\$5.42	185-2020	Pd
Scotchman Electric	Service Call to 700 Lift Station - WWTP	\$70.00	T&N 218-2020	Pd
Sky Plaza IGA	Distilled Water & Misc. Items for Lab Analysis - WWTP	\$11.88	BC 9-2020	Pd
TWC/Spectrum Business	Monthly Phone/TV/Internet Service Provider	\$197.89	22, 202-2020	Pd
Windstream	Monthly Line Charges for W/WWTP Pump Stations	\$274.26	24-2020	Pd
<b>TOTAL</b>		<b>\$4,330.20</b>		

Submitted by,  
Susan J. Skrovan, Village of Hiram Fiscal Officer

  
Finance Chairman Rob Dempsey

  
Mayor Lou Bertrand