

Hiram Recreation & Park Board

Meeting Minutes
Rosser Municipal Building
11617 Garfield Road, Hiram OH 44234

May 13, 2016

Park Board Members:

Chris Szell, Chairperson
Sam Bixler, Susan Merrill
James McGee, Village Administrator

Official Recorder:

Wendelin Taylor, Assistant Fiscal Officer

Others Present:

Tom Wadkins, Village Council President

General: Chris Szell called the meeting to order at 8:33 a.m. The minutes from the April 15, 2016 meeting were reviewed. Chris made a motion to accept minutes from the April meeting. Susan seconded. April's meeting minutes were accepted. Tom Wadkins was introduced.

Old Business:

A. School Park Fund Raiser: Susan confirmed the use of the Hiram Church parking lot. The date of July 23rd has been set. Susan will make certain the information is given to the Villager. Particulars were discussed regarding space size, fee, and information for home garage sale participation, and flyers etc.

B. Student Intern for Park and Cemetery Work: James has sent in a request for an intern to Heather Balas the College coordinator. He is waiting for news. Chris suggested an intern could build picnic tables.

C. School Park: Survey has been completed. A letter will be sent to the neighboring property owners to inform them of the park's progress and the work being done. Discussion followed regarding paint cans being dumped on park property by one of the adjacent property owners.

D. Jagow Park: The second grill post has rusted through and needs to be replaced. Chris and James will coordinate repairs. The playground area has new wood chips. The ballfield rehab may need to be postponed until the end of the season due to rainy weather conditions and ballfield use.

E. Nature Works: The first reimbursement has been received. Chris will be asking for a grant extension. It is scheduled to expire in June.

F. Portage Foundation Grant: Chris has had the opportunity to update the Foundation on the progress of the park. Their representative Linda Ferguson is pleased the project is moving forward.

New Business:

A. Game Time: Chris forwarded the quotes to the Village Solicitor for review. The Game Time grant is a reimbursement grant. Tom led a discussion on the Game Time equipment installation and the services being provided by Aquila Architects.

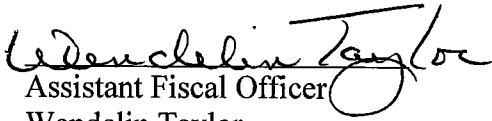
B. Project Budgets: Chris reviewed the park grant and construction budgets. Discussion followed regarding funding sources, in-kind match requirements, the Village's expected cash outlay and expense reimbursement lag time.

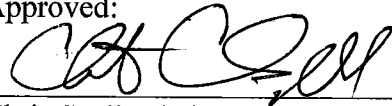
C. School Park: Various projects are ready to go forward. Ohio Prairie Nursery is ready to start site prep. Tom asked whether a mitigation fence will be used to keep any runoff under control. Chris will be looking into that. Aquila will draw up a site plan for rain runoff drainage and the particulars of installing the gazebo.

The next meeting will be held June 17, 2016 at 8:30am. Chris motioned to adjourn. Sam seconded. Meeting adjourned at 9:48 a.m.

Respectfully Submitted by:

Approved:


Assistant Fiscal Officer
Wendelin Taylor


Chris Szell, Chairperson