

Hiram Recreation & Park Board

Meeting Minutes
Rosser Municipal Building
11617 Garfield Road, Hiram OH 44234

March 23, 2017

Park Board Members:

Chris Szell, Chairperson
Sam Bixler
James McGee, Village Administrator

Official Recorder:

Wendelin Taylor, Assistant Fiscal Officer

Others Present:

Jo Walsh-Cobb

General: Chris Szell called the meeting to order at 4:58 pm. The minutes from the February 17, 2017 meeting were reviewed. Chris motioned to accept minutes from the February meeting. Sam seconded.

Miscellaneous: Sam asked to what the title "Old School Park" referred. James explained that Council wants to refer to the Bancroft Street park as the Old School Park or Hiram School Park. Chris accepted the edit, changing Old School Park to Hiram School Park as listed in the Hiram School Park Improvements bid documents. Steve Zabor has been appointed to the Park Board by the Mayor. Chris mentioned that Sam Bixler has mentioned that he may step down as well. Jo Walsh-Cobb had previously been presented to the Mayor as a possible nominee to replace Susan Merrill. Chris enquired if Jo would consider being nominated again. Jo agreed.

Old Business:

A. NatureWorks Grant: Chris will request the information required for the reimbursement. He will talk to Sue Skrovan soon.

B. Jagow Park Grills and Benches: One of the two grills have been repaired. One bench still needs to be constructed. Jo Walsh-Cobb has connections with various student programs that can supply manpower to help with park projects. She will make enquiries.

New Business:

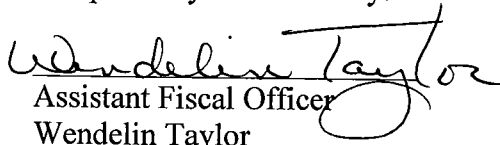
A. Recreation and Parks intern: Chris has spoken to Heather Ballis regarding an intern from the College. Chris has done a draft job description. Wendelin has also put together a draft. Chris will contact Wendelin.

B. Hiram School Park: The bid process for the Hiram School Park Improvements had to be rebid due to the failure to meet the require 2 week duration for the posting of the advertisement for bids. The bid advertisement was mistakenly posted for only 1 week. Legislation to refuse former bids and post for a new bid process was past. The advertisement for a new round of bids has been successfully posted. Bids have been received and opened. The contract award will be discussed at the next Village Finance Committee meeting.

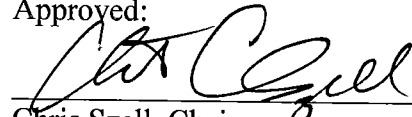
C. Hiram Community Yard Sale: A few residents have made enquiries about the yard sale. Garrettsville's annual community sale is scheduled for May 6th. Chris is not able to give this year's event his attention. He is inclined to postpone the event until next year if no one has any objections. Jo suggested an event showcasing the new park instead. Chris asked that the discussion be tabled for now.

The next meeting will be held April 20, 2017 at 4:30 pm. Chris motioned to adjourn. Sam seconded. Meeting adjourned at 5:49 pm.

Respectfully Submitted by:


Assistant Fiscal Officer
Wendelin Taylor

Approved:


Chris Szell, Chairperson