

ORDINANCE 2010 - 02

AN ORDINANCE APPROVING THE REVISIONS TO THE VILLAGE OF HIRAM RECORDS RETENTION MANUAL.

WHEREAS, the Records Commission of the Village of Hiram has determined that the existing Records Retention Manual should be revised; and

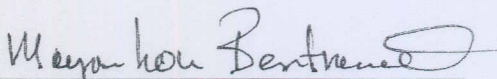
WHEREAS, the Records Commission of the Village of Hiram has recommended approval and adoption of the revised Hiram Village Records Retention Manual, substantially in the form provided herein.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL FOR THE VILLAGE OF HIRAM, COUNTY OF PORTAGE, STATE OF OHIO, a majority of the members elected thereto concurring;

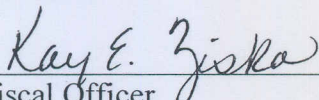
SECTION 1: The Village Council hereby accepts, approves and adopts the revised Hiram Village Records Retention Manual in substantial conformity with Exhibit "A" attached hereto.

SECTION 2: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

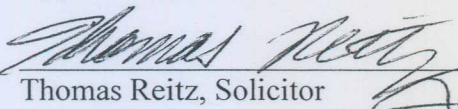
First Reading: March 9, 2010
Second Reading: April 13, 2010
Third Reading: May 11, 2010

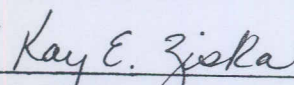

Mayor Louis R. Bertrand

ATTEST:


Fiscal Officer

Approved as to form:


Thomas Reitz, Solicitor

I Kay E. Ziska, Fiscal Officer of the Village of Hiram, Ohio, hereby certify that the foregoing Resolution or Ordinance No. 2010-02 has been duly posted in the required 5 places.
5-13-10 
Date Fiscal Officer, Village of Hiram