

Ordinance 2010-13  
Exhibit "B"

General Order No. 2010-002

Effective Date: 9-20-2010

Subject – Procedure for Off-Duty Pay

- New employees without training will be paid once they receive a fire or EMS State of Ohio certification.
  - Under certain circumstances and at the discretion of the fire chief, newly hired employees without training may be paid minimum wage.
- Employees who are not on duty but respond to staff the station during an incident shall be paid until apparatus involved with the incident call "in service". Employees will be paid from the time of the call until units call "in service" or receive a minimum of one hour of pay, whichever is greater.
  - Exceptions:
    - Incidents that require assistance with clean up or other special situations, employees will be paid until the call is completed.
    - If units are on scene for an extended period of time, employees staffing the fire station may request to be released, if approved, pay will stop at that time.
    - Employees who arrive more than 25 minutes into an incident will be paid from the time they arrive.
- Off-duty employees who respond to an incident will be paid from the time of the incident until the employee is released and/or equipment is returned to service or a minimum of one hour, whichever is greater.
- Employees will be paid for a minimum of two hours per month for departmental training.